

CATERING REQUIREMENTS

Name of Society or Party

Date of visit

ON ARRIVAL – *Approx. what time will your group arrive*

Coffee / Tea Yes / No

Hot sandwiches Yes / No

Biscuits Yes / No

LUNCH

Soup and Sandwich lunch Yes / No

Other light lunch (please state) Yes / No

Finger buffet Yes / No

DINNER

2 Course Hot buffet or 2 Course Hot Dinner (please circle dinner or buffet) Yes / No

3 Course Hot buffet or 3 Course Hot Dinner (please circle dinner or buffet) Yes / No

Cold buffet Yes / No

Other agreed dinner Yes / No

Drinks with meal additional extra.

Special needs (i.e. vegetarian) Please contact the catering staff.

- ❖ The type of menu available to you may depend upon your numbers.
- ❖ The Hot buffet is very popular and the caterer will make at least three dishes available on the day.
- ❖ The choice for a 3 course dinner is made by the caterer and you will be given a choice for each course on the day of your visit.

Your final numbers **MUST** be notified at least 7 days prior to the visit. Please call 0113 2733933. If there is a shortfall in the numbers then the confirmed number will be charged.